

LNOCA/EMIS Verification and Notification  
of Electronic Data Submission

(Revised 05/04)

I. General Information

This document is to be submitted by all school districts, which are submitting data via LNOCA to the Ohio Department of Education as part of the Education Management Information System (EMIS). A copy of this notification must be submitted for each data-reporting period.

II. Submitting Agency Information

A. District Name: \_\_\_\_\_

B. County: \_\_\_\_\_

C. IRN: \_\_\_\_\_ D. Date: \_\_\_\_\_

E. Fiscal Year: \_\_\_\_\_

F. Reporting Periods

Student/staff: \_\_\_\_\_ 10/15 (K) \_\_\_\_\_ 12/20 (M) \_\_\_\_\_ 2/5 (C) \_\_\_\_\_ 3/15 (D) \_\_\_\_\_ 4/25 (N)

Reading First Ohio: \_\_\_\_\_ 10/15 (R) \_\_\_\_\_ 3/11 (W) \_\_\_\_\_ 5/13 (S) \_\_\_\_\_ 7/8 (T)

Financial: \_\_\_\_\_ 7/30 (H) (4502) \_\_\_\_\_ 10/30 (P) (5yr Forecast)

III. Certification

The information contained on data files provided to LNOCA has been verified by the school district, reflects accurate data for the appropriate period to the best of my knowledge and is in compliance with all appropriate sections of the Ohio Revised Code. All statements are un-audited.

\_\_\_\_\_  
Treasurer's Signature  
(If financial data)

\_\_\_\_\_  
County Superintendent  
(If local school district)

\_\_\_\_\_  
Superintendent's Signature

IV. Filing Instructions

Deadlines: As per EMIS Definitions, Procedures and Guidelines manual.

Return Completed Form To: Lakeshore Northeast Ohio Computer Association  
5700 West Canal Road  
Valley View OH 44125  
Facsimile: (216) 520-6969