

File/Folder Permissions for Installation and Updates

The user who installs and/or updates the client must have the following and is typically an Administrator on a PC.

- **Read, write, and modify permissions** to the installation directory: C:\Program Files\Sirsi
- **Ability to make registry changes**
- **Read, write, and modify permissions to the User's directory:**
C:\Documents and Settings\Localusername\Sirsi

If the user does not have the appropriate permissions to install/update, s/he should defer the installation/update until the administrator can do so for them.

Day-to-Day Operation

Below are the required permissions for daily operation of Workflows. This is in *addition* to access to all of the files/folders listed above.

- For viewing/saving finished reports the user must have **read, write, and modify permission to the User's Temp folder:**
C:\Documents and Settings\Localusername\Local Settings\Temp
or you may redirect the user to the system Temp folder: C:\WINDOWS\Temp
 - To save personal settings such as properties, margins, printer preferences, etc., the user must have **read, write, and modify permission to user's directory:**
C:\Documents and Settings\Localusername\Sirsi
 - To use SmartPort and possibly other features, the user must have **read, write, and modify permission to the program installation folder:** C:\ProgramFiles\Sirsi
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Tips and Tricks for Technical Coordinators

Here are a few other items to be aware of to provide full availability of Workflow features to the end user.

- Virus scanning software can sometimes slow the startup of Workflows. The javaw.exe is the executable responsible for loading the java and client software during Workflows startup. Scanning this exe for virus detection and the network traffic it generates can slow the startup of Workflows considerably, to the point that it seems unresponsive. **Consider excluding javaw.exe from virus scanning at the workstation.**
- Many districts keep their workstations clean by restoring imaged software. Be advised that the user directories house unique dynamic files for each user which sets various operating environments such as properties and preferences. **Therefore, for the Java client, Sirsi user directories should be saved and/or exempted from re-imaging.**
- Creating barcode labels is one feature of Workflows. For the user to be able to create barcodes, a barcode font must be installed in the font library. To enable this feature, the librarian will need **read, write, and modify permission to the font library.** An alternative is to have an Administrator install the barcode font for them.

Questions? Contact Library Systems via email: LNOCA_SUPPORT@LNOCA.ORG or phone: 216.520.6900 x252.